



Date: 12 May 2020  
My Ref: CT/ESPO  
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To: Members of the ESPO Finance and Audit Subcommittee

Dear Member,

### **ESPO FINANCE AND AUDIT SUBCOMMITTEE**

A meeting of the Finance and Audit Subcommittee will be held at on Wednesday, 20 May 2020 at 10.30 am via Microsoft Teams.

Cat Tuohy  
for Consortium Secretary

### **AGENDA**

<u>Item</u>		<u>Pages</u>
1.	Minutes of the meeting held on 12 February 2020.	(Pages 3 - 6)
2.	Declarations of interest in respect of items on the agenda.	
3.	To advise of any other items which the Chairman has decided to take as urgent elsewhere on the agenda.	
4.	Head of Internal Audit Service Annual Report 2019-20.	(Pages 7 - 26)
5.	Close Down of 2019-20 and Progress Against the 2020-21 Internal Audit Plans.	(Pages 27 - 40)
6.	Date of next meeting.	

The next meeting of the Subcommittee will take place in early 2021 and will be confirmed nearer to the time.



7. Exclusion of the Press and Public.

**The public are likely to be excluded from the meeting during the consideration of the following items of business in accordance with the provisions of Section 100 (A) (4) of the Local Government Act 1972.**

8. Draft Outturn 2019/20. (Pages 41 - 54)
9. Any other items which the Chairman has decided to take as urgent.